



## Reference evaluation summary sheet

A minimum of two references must be contacted, preferably one current or former supervisor.  
Please complete this form and e-mail as an attachment to [asuwrigleyhr@asu.edu](mailto:asuwrigleyhr@asu.edu)

**Job title:**

**Job number:**

**Applicant name:**

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**Reference name:**

**Date contacted:**

**E-mail:**

**Phone:**

**Relationship**

**Current supervisor**

**Former supervisor**

**Personal reference**

**Colleague**

**Results of  
reference**

**Summary of  
reference:**

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**Reference name:**

**Date contacted:**

**E-mail:**

**Phone:**

**Relationship:**

**Current supervisor**

**Former supervisor**

**Personal reference**

**Colleague**

**Results of  
reference:**

**Summary of  
reference:**

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**Reference name:**

**Date contacted:**

**E-mail:**

**Phone:**

**Relationship:**

**Current supervisor**

**Former supervisor**

**Personal reference**

**Colleague**

**Results of  
reference:**

**Summary of  
reference::**

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**Reference name:**

**Date contacted:**

**E-mail:**

**Phone:**

**Relationship:**

**Current supervisor**

**Former supervisor**

**Personal reference**

**Colleague**

**Results of  
reference:**

**Summary of  
reference:**